

Kankakee County Health Department
Regular Meeting
July 18, 2024

Members Present: Mr. Antonio Carrico, Mr. Rodney Gustafson, Dr. Edward Kent Frye, Mrs. Neelie Panozzo, Dr. Syreeta Jones

Members Absent: Mr. Jim Johanek Dr. Olatunji Akintilo, Ms. Kathryn Hamblen, Dr. Jeffery Long

Staff Present: Mr. John Bevis, Ms. Nicole Finnegan

The meeting was called to order by Mr. Carrico at 5:02pm

PRESENTATION

IRIS update presentation by Health Promotion Coordinator, Kailee Zito.

Mrs. Neelie Panozzo enters at 5:20 p.m.

APPROVAL OF THE AGENDA

A Motion to approve the July 18, 2024, agenda was made by Mr. Gustafson, seconded by Mrs. Panozzo; the motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

A motion was made by Dr. Gustafson to accept the June 13, 2024, Board of Health minutes, seconded by Dr. Jones; the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis reported that we are excited to announce that we have a new RN Case Manager, Jassmine Hallaway as well as a previously employed C.D. nurse who will be returning, Ashleigh Baker, both starting on July 22nd. We also had a new Nutritionist Melissa Maas, for the WIC program start July 8th. We currently have openings for a Health Promotion Coordinator within our Opioid Grant, and we are continuing to screen and interview candidates for our MCH Coordinator who recently retired.

DIVISION REPORTS

Client Services

MATERNAL CHILD

Mr. Bevis reported on behalf of Mrs. LaFine that current WIC Program Certification standards and policies are being revised. We have a Webex meeting with IL. Dept of Human Services leads on July 22nd for updates, and we will know more at that time about any specific impact on our current clients and caseload. All current Grant Program applications are in. Previous Grant Close Out reports will be completed by the end of July. We are on track for grant deliverables and reporting.

COMMUNICABLE DISEASE

Mr. Bevis also reported that we have a potential C.D. Nurse candidate that will be “shadowing” in the Clinic July 24th for our remaining open position and K3 County currently has no active outbreaks. Communicable Disease staff are actively planning & will be participating in “Back to School” events including the K3 Area Career Center.

Additional Activities

Mr. Bevis and Amy LaFine will be attending the Chamber of Commerce Meet and Greet for Ascension St. Mary’s Hospital new CEO, Otis Story. We will be exploring potential partnerships for St. Mary’s and KCHD.

Mrs. LaFine attended State Representative Jackie Haas’s Healthcare Advisory Council to review current legislation, discuss priorities and concerns of our community. Decreases in program funding without a decrease in population need, post-Covid, are being felt by both hospitals and all health-related agencies in our county. Changing requirements for Medicaid qualifications has also been challenging. Our Certified Application Counselor, Jennifer Gaddis, has been very helpful assisting clients navigate these changes. Jackie Haas is an active member of the Mapp Steering Committee and a strong advocate for healthcare.

Our clinic services continue doing great things and hosting clinics on both Tuesdays and Thursdays for many immunizations and vaccinations such as Covid, Flu, RSV, Pneumonia, Shingles and many others.

Environmental Health

None

Administrators Report

Mr. Bevis included his report in the packet which listed the following: July is upon us, and our social media is active promoting openings, collaborations with other agencies, Fourth of July safety, Disability Pride Month, Sarcoma Awareness Month, National Minority Awareness Month, Juvenile Arthritis Awareness Month, as well as Reduce, Repel, Report for mesquites' information, Summer Safety and Smoking Cessation. Follow us on all the platforms we participate in for information and education to help improve your health and the health of the community.

Recent events that the KCHD staff have attended include the Greater Illinois Violence Prevention Coordinating Council Meeting on June 27th to discuss Reducing Generational Incarceration within our community, The States Attorney Health Fair on June 13th to share opioid awareness as well as the HIPS (Hidden In Plain Sight) Trailer, and the Kensing Solutions Health Fair on June 12th. Our Health promotion staff and others are out and about sharing the good news about our programs and services and collaborating with many partners to help improve the overall health of the community.

Recent social media and news articles regarding the Health Department include the VPCCPC meeting of June 27th, a Daily Journal story regarding the executive meeting of the Full Board discussing the make-up of employees and hiring practices at the KCHD, an IRIS presentation to full Board on July 10th regarding the first two quarters numbers which was positively received, the recent award in the Daily Journal for Cara Becker for the 20 Under 40 which appeared in the Lifestyles insert in May and June. Also, two emails were received regarding one for the new EH Division Office Manager and her help with the recent boil Order that impacted our community and the impact a commercial on the radio had on a mother and daughter regarding checkups sponsored by our Well Women's grant.

The Health Department on July 9th had a visitor, The Tyrant Terminator Audits individual. He approaches government offices and records the event while asking questions and attempts to solicit possible confrontations while then explaining his rights to record in public spaces or leave a Freedom of Information Request. Negative responses end up on Facebook. We were very happy with our employees handling of this matter as we had been made aware of the possibility of the visit at least a year ago and prepared the staff with information regarding the legal aspects, and how to handle to incident should it occur. We are aware of other offices within the county that have been visited in addition to ours. Future events we plan to attend are the District 111 Registration Event on July 18th, Nucor Health Fair on July 29th, Hippocrates Health Fair on August 3rd, and National Night Out on August 6th.

ADMINISTRATIVE REPORTS

Financial Status

Mr. Carrico instructed the Board to refer to the Financials in the Board packets. For May we should be at 50% of the year. We had a great month for receiving grant revenue, depositing over \$377,000 in grant revenue in May; this brings us to 44.95% of our budgeted grant revenue for the year. Under Fees, we are just over 96% of the amount budgeted for the year. We have received nearly 96% of the food licenses budgeted, and our temporary season is just getting started in May and is already at nearly 60%. Our clinic services continues to be high at just under \$17,000 for the month, but almost 110% for the year. Under "Other" revenue, we received \$7000 from the Community Foundation, which is an award we wrote for to use for car seats, certification and training for our employees, travel for the certification trainings, and other expenses such as Facebook boosts, radio ads, etc. Our interest for the month was just over \$10,000 due to a couple of the date postings in June instead of May, so June will show a larger interest received for the month. Total revenue received in May is recognized at \$420,945.43; total revenue for the year thus far is \$1,723,285, or 45.17% thus far, which is just under 5% under the projected amount. As a reminder, we haven't received any property tax money yet for this year, so once we receive that, our revenue will be closer to being on-target for the year.

On the expense side for May, we are at 52.69% for Personnel & Fringe. There were 3 payrolls in the month of May, so it is higher than usual this month. From now until June 2024, we are finishing the spending out of grant funds, so our Operational Expenses are slightly over budget at 54.94%, with the bulk of the overages still being in Bank Charges, Operating and Pharmaceutical Supplies, Travel, Outside Contracting, and Software/Licenses/ Renewals. Total expenses for the year thus far are at 53.67%. Overall, we are currently showing overspent by \$324,171.91 for the year. However, we have billed for and are still waiting on over \$390,000 in grant revenue that is outstanding for services billed through May 31, 2024. About \$165,000 of that is from IDPH, and about \$209,000 of that is from DHS (Case Management, WIC, and Opioid), with the remainder from other sources for our Healthworks & IPHA/HIV grants (nearly \$16,000). See additional attachment for outstanding Accounts Receivable.

For our cash on hand: The IPTIP account received \$9861.78 in interest for May, the money market account received \$4790.72 (on June 2, so it's not showing on the May Revenue & Expense report), and the checking account received \$366.79. Total interest for the month was \$15,019.29, but it's only showing the \$10,228.57 received as of 5/31/24. Total Cash on Hand is \$4,352,483.74 as of 5/31/24.

A motion was made by Dr. Jones to approve the May 2024 Financials, seconded by Mrs. Panozzo, a roll call vote was taken, and the motion passed unanimously.

OLD BUSINESS

Mr. Carrico updated the Board on the Community for Health Improvement program (CHI) that was approved last month. Mr. Carrico is in the process of creating a database with the information with the goal of developing how this program is going to be shaped and how we can move it forward. Once this is completed, Mr. Carrico will present it to the Board.

NEW BUSINESS

None

OTHER BUSINESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business before the Board Mr. Gustafson moved to adjourn, the motion was seconded by Dr. Frye and passed unanimously.

Minutes Respectfully submitted by,

Mr. Jim Johaneck, Secretary

Minutes Reviewed by, Mr. John Bevin, MPH, Public Health Administrator

Minutes prepared by Ms. Nicole Finnegan, HR Administrative Coordinator