

Kankakee County Health Department
Regular Meeting
June 13, 2024

Members Present: Mr. Antonio Carrico, Mr. Jim Johaneck, Mr. Rodney Gustafson, Dr. Olatunji Akintilo,
Ms. Kathryn Hamblen

Members Absent: Ms. Neelie Panozzo, Dr. Edward Kent Frye, Dr. Jeffery Long, Dr. Syreeta Jones

Staff Present: Mr. John Bevis, Mr. Keith Wojnowski, Ms. Nicole Finnegan

The meeting was called to order by Mr. Carrico at 5:02pm

Dr. Akintilo entered the meeting at 5:04 pm

APPROVAL OF THE AGENDA

A Motion to approve the June 13, 2024, agenda was made by Mr. Gustafson, seconded by Mr. Johaneck; the motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

A motion was made by Dr. Akintilo to accept the May 16, 2024, Board of Health minutes, seconded by Mr. Gustafson; the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis reported that we have received resignations from our WIC Nutritionist, Nikki Cirrencione, and our Maternal Child Health Coordinator retired 6/12/24. We have made an offer for a Public Health RN, and currently have openings for an LPN, Nutritionist, and MCH Coordinator.

DIVISION REPORTS

Client Services

Mr. Bevis shared that we have extended scheduling hours for our WIC clients to 6pm (2x per Month) every other Monday. We are tracking the utilization and need for our clients and will continue to evaluate. KCHD had an intensive two-day DHS FCM mandatory site survey that took place 5/29 & 5/30. We are very proud of our maternal child team and positive outcomes achieved for our community. There were no citations and zero recommendations for a plan of correction. Our site surveyors commended our innovative RN/Social Worker "tag team" for home visits.

Mr. Bevis also shared that we received our Notice of Funding Opportunity for Family Case management/High Risk Newborns for SFY 24-27. This new Grant proposed a drastically different staffing, delivery, and decrease in funding with an increase in expected deliverables. On June 6, 2024, IDHS withdrew the High-risk family Case management NOFO, stating for FY 2025, IDHS will extend legacy providers to a fourth-year grant period. This has been a very busy Grant writing season for KCHD. Mr. Carrico asked if we received grants that help other organizations and Mr. Bevis explained that depending on the grant, we may

have contracts with subcontractors locally like Duane Deane and anyone applicable because this helps us accomplish grant deliverables by working together.

Mr. Bevis reported that on the Communicable Disease side that the Kankakee County has investigated many suspect measles cases, however to date there have been no confirmed positives. Mr. Bevis also included that K3 County currently has one active TB case under observation (contained and under treatment).

Environmental Health

None

Administrators Report

Mr. Bevis included his report in the packet which listed the following: June is upon us, and our social media has been busy with information regarding June is National Safety Month, Alzheimer's Awareness Month, and Pride Month, as well as information regarding a blood drive at the Morning Star Baptist Church, tick safety, Car Seat Safety Inspections at the KCHD, Naloxone distribution education, the Crisis Text line, swimming safety, and many others. Follow us on all the platforms we participate in for information and education to help improve your health and the health of the community.

Recent events that the KCHD staff have attended include The Pledge for Life Health Fair at the Farmers Market, Health Fair for Migrant population in Kankakee County Sponsored by St Paul Lutheran Church with upcoming events scheduled in June, the State's Attorney Senior Health Fair, The Kensing Health Safety Fair, Success By 6 Health Fair at the Farmers Market, and the Community Town Hall Meeting sponsored by the Violence Prevention Coordinating Council. Our Health promotion staff and others are out and about sharing about our programs and services and collaborating with many partners to help improve the overall health of the community.

The radio show "Who Knew?" has been a great addition to our health programs awareness. It is a weekly show recorded and then broadcast on Saturday mornings at 10:30 am on WKAN AM 1320. The premise is to discuss the various programs of the KCHD, educate the public on our services, provide information on local events and collaborations with all the different agencies and tell personal stories of clients and the public on their interactions with our programs and staff. Be sure to give us a listen! I am happy to report the episodes are now available on our website. Go to the website at Kankakeehealth.org, click on the About tab, scroll to and click KCHD Who Knew.

The recent Salmonella KCHD Food Borne Illness Investigation is completed, and the local restaurant has reopened and seems to be doing well. The Measles outbreak in the Chicago area appears contained as of now. We continue to monitor the H5N1 outbreak in the United States. An IRIS update is being planned for the July County Board regarding the first quarter data obtained so we look forward to sharing that information once available.

Recently one of our employees was nominated and was selected as one of the Daily-Journal "20 under 40" and was recognized in an insert for May and June. Cara is involved in our Public Health Emergency Planning, Adolescent Health, Well Woman's, and Tobacco Grants. Congratulations to her and the programs she serves to fulfill our Mission to Promote, Protect, and Monitor the health of all our community.

ADMINISTRATIVE REPORTS

Financial Status

Mr. Carrico instructed the Board to refer to the Financials in the Board packets.

For April 2024, we should be at 41.6% of the year. We received just under \$130,000 in grant revenue in April 2024; this brings us to 31.01% for grant revenue for the year. Under Fees, we are just under 90% of the amount budgeted for the year. Our clinic services continues to be high at just under \$20,000 for the month. Under "Other" revenue, we received our annual rent payment from 911, and our interest continues to be higher with the invested funds (IPTIP and money market) continuing to see high interest. Total revenue received in April is recognized at \$199,279.85; total revenue for the year thus far is \$1,302,339.40, or 34.14% thus far, which is about 7.5% under the projected amount. As a reminder, we haven't received any property tax money yet for this year and won't until the end of June or early in July after the 1st installment is received at the Treasurer's office.

On the expense side for April, we are at 42.39% for Personnel & Fringe. From now until June 2024, we are finishing the spending out of grant funds, so our Operational Expenses are slightly over budget at 44.99%, with the bulk of the overages still being in Bank Charges, Operating and Pharmaceutical Supplies, Travel, Outside Contracting, and Software/Licenses/ Renewals. Total expenses for the year thus far are at 43.53%. Overall, we are currently showing overspent by \$358,334.55 for the year. However, we have billed for and are still waiting on over \$537,000 in grant revenue that is outstanding for services billed through April 30, 2024. About \$257,000 of that is from IDPH, and about \$249,000 of that is from DHS (Case Management, WIC, and Opioid), with the remainder from other sources for our Healthworks, IRIS, & IPHA/HIV grants (nearly \$31,000). All but about \$125,000 of this outstanding money has been received as of 6/12/24. See additional attachment for outstanding Accounts Receivable.

For our cash on hand: The IPTIP account received \$9500.60 in interest for April, the money market account received \$4336.95, and the checking account received \$339.32. Total interest for the month was \$14,176.87. Total Cash on Hand is \$4,342,446.68 as of 4/30/24.

A motion was made by Dr. Akintilo to approve the April 2024 Financials, seconded by Mr. Johanek, a roll call vote was taken, and the motion passed unanimously. The Board also received the Finalized FY 2023 Audit information, Mr. Johanek made a motion to approve the FY 2023 Audit, seconded by Dr. Akintilo and a roll call vote, the motion passed unanimously.

OLD BUSINESS

Mr. Carrico updated the Board on the Health and Wellness Advisory Committee and asked the Board if they had any ideas they would like to explore. One of the ideas discussed was chiropractic care for employees as a potential topic to present and everyone felt that was a good suggestion. Mr. Carrico indicated that it would be his hope that the first group of qualified professionals to spearhead this plan could be the Board of Health members and the wealth of knowledge on various topics they can offer. Mr. Carrico explained that this committee would help decide and promote ideas for the future plans of CHI (Community Health Improvement) program which will be presented to the Board tonight.

NEW BUSINESS

Mr. Carrico presented the Board with the Community for Health Improvement program (CHI) and went over a slideshow explaining how the program could be a successful way to work together to provide guidance

by qualified professionals and complementary/ western medicine by bringing education and a better balance to the bio social model. This can be achieved by preventative health recommendations, physical fitness education, nutrition and weight management information, stress management suggestions, and a preventative approach to addictive behaviors. Mr. Bevis felt this could help the public in ways that are different from the general things we cover and help cover gaps but wanted to make sure that staff will not be used as a resource aside from their current roles and responsibilities which are our current Health Department Grants. Mr. Carrico explained that this will not involve any current staff and would be all volunteer based and would not cost the Health Department anything. Mr. Carrico also explained that to construct the program, the Board would need to vote on adopting CHI, at that point they could get started on creating a form, and communication amongst the Health and Wellness Committee regarding topics and ideas going forward. After some discussion from the Board and questions regarding Board of Health liability, Mr. Johaneck made a motion to approve adopting CHI, seconded by Dr. Akintilo, the motion carried.

OTHER BUSINESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business before the Board Mr. Gustafson moved to adjourn, the motion was seconded by Dr. Akintilo and passed unanimously.

Minutes Respectfully submitted by,

Mr. Jim Johaneck, Secretary

Minutes Reviewed by, Mr. John Bevin, MPH, Public Health Administrator

Minutes prepared by Ms. Nicole Finnegan, HR Administrative Coordinator