

**Kankakee County Health Department
Regular Meeting
May 15, 2014**

Members Present: Dr. O. Akintilo, Mr. W. Boudreau, Dr. J. Jurica, Ms. J. Richmond

Members Absent: Dr. R. Hess, Mr. P. McConnell, Dr. S. Wu

Staff Present: Ms. B. Schaafsma, Ms. P. Boudreau, Mr. J. Bevis, Ms. K. Marcotte

Others Present:

Dr. Jurica called the meeting to order at 6:31 pm. Mr. Boudreau motioned to approve the agenda; Ms. Richmond seconded the motion which passed unanimously.

PUBLIC COMMENT

None.

A motion was made by Ms. Flageole to accept the minutes of the March 13, 2014 Board of Health minutes. Seconded by Dr. Akintilo the motion passed unanimously.

EMPLOYEE INFORMATION

Ms. Schaafsma announced the fifteen year employee anniversary of Pam Boudreau, Director of Client Services. Ms. Boudreau has also announced her plans to retire at the end of May. Ms. Schaafsma noted that she is considering the options for filling this position.

Linda Coffie, Lead Inspector in Environmental Health, is also retiring at the end of May. We will be advertising for a part time Sanitarian to fill her position. In addition, EH is advertising for a summer intern.

Client Services

Ms. Boudreau stated that there has been an increase in Pertussis, Mumps, and Measles across the State ranging from children through adults. KCHD has some free Tdap vaccine available for pregnant women and adults who will be around a new infant. It is important to reinforce vaccination for these diseases as they are still around. Through a VFC (Vaccine for Children) grant, we provide for a nurse to meet with other VFC providers regarding storage, etc. On a recent quarterly review, this program received a 100% and was one of two counties to achieve this score. MERS-CoV has been in the news and we recently had a potential case in Kankakee County. It is now past the 14 day incubation period. Cases are associated with travel to the Middle East with healthcare providers and family members with close contact being at risk.

Environmental Health

Mr. Bevis provided an update regarding the Buckeye pipeline gasoline spill. A command center was set up at the Hilton including the EPA, State Health Department, KCHD, and ESDA. Approximately 1500 gallons leaked from two underground pipelines near Route 113 in Limestone township. The area of concern was approximately ¼ mile in diameter. Buckeye continues to monitor approximately 40 residential wells and has installed 6 monitoring wells. Ms. Richmond asked if homeowners could drink their water. Mr. Bevis wasn't sure, but knew many were provided bottled water. Dr. Akintilo asked about contamination to Kankakee City water. Mr. Bevis noted that they were informed but would have already been testing for impurities. Wilmington was also informed as they have a water treatment plant that is downstream from the leak. All testing has been negative.

Health Promotion/Community Outreach and Planning

Ms. Schaafsma announced that the March 31 deadline for signing up for health insurance was extended to April 15 for those who had problems or needed additional help. The majority of public has been eligible for Medicaid and those applications can continue throughout the year. The State hasn't been able to keep up and this is causing a problem for

our MPE/prenatal clients. IPC (In Person Counselor) grant funding may be extended for a couple of months for salary only. Our two contractual employees have resigned, but we do have in house staff who can still assist clients.

The Annual Teen Conference was held once again at ONU; approximately 500 8th and 9th graders attended with over 100 adult volunteers. Teens were able to choose three breakout sessions in addition to a message from the main speaker. Topics include careers, dating, social media, etc.

ADMINISTRATIVE REPORTS

Financial Status

Ms. Schaafsma presented the March and April 2014 financial reports for approval. At the end of March 2014, 33% of the year, we have received 20.14% of the revenue and allocated 32.23% of the expenses. At the end of April 2014, 41.6% of the year, we have received 40.40% of the revenue and allocated 32.41% of the expenses. Dr. Akintilo motioned to approve the financial reports. Seconded by Mr. Boudreau the motion passed unanimously. Ms. Schaafsma noted that while we are approximately \$300,000 over budget, we have not received any property tax monies yet this year. April's financial report looks a little better and cash on hand increased around \$100,000. DHS has caught up with grant payments. If the income tax increase extension isn't approved we may be looking at a 14% cut to Local Health Protection, VFC outreach, public health lab, BCCP, DHS (24%), among others. The Illinois Public Health Association is asking for letters to our legislators, but Ms. Schaafsma felt she couldn't agree with a tax increase without the support of the Board. It was the opinion of the Board to provide the impact of the cuts.

OLD BUSINESS

Ms. Schaafsma reported that we have changed lawn care providers to Quality Lawn and Landscaping, Inc. Due to the weather this winter, a significant amount was spent on snow removal. The maintenance for the generator has been changed to Cummins.

NEW BUSINESS

Instructions were provided for Board members to take the online Open Meetings Act training. This is required once during each term of office and within 90 days of taking office. You are welcome to come in to the health department if you need assistance.

Ms. Schaafsma recently met with personnel from EMS, Coronor, and County Law enforcement to discuss the possibility of providing Narcan in squad cars to administer during a Heroin overdose. This medication reverses the effects of an overdose and is not harmful if that was not the situation. It is available as an injection or nasal spray. Implementation would start in the rural areas of the county. Ms. Schaafsma's concern is who would be liable. As Medical Director, Dr. Akintilo, will look for additional information. Champaign county has helped 25 individuals in the past five years; they use the injectable form.

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business before the Board, Mr. McConnell moved to adjourn at 7:30 p.m. The motion, seconded by Ms. Richmond, passed unanimously.

Minutes respectfully submitted by,
Dr. Richard Hess, DDS, Secretary

Minutes reviewed by, Ms. Bonnie Schaafsma, RN, BSN, MBA Public Health Administrator
Minutes prepared by, Ms. Kris Marcotte, Administrative Coordinator