

Kankakee County Board of Health

December 12, 2013

6:30 PM

Agenda

- I. Call to Order
- II. Approval of Agenda*
- III. Public Comment
- IV. Approval of the November 14, 2013 Board of Health meeting minutes*
- V. Employee Information
 - A. Kathy Oki – 5 year employee anniversary
- VI. Division Reports
 - A. Client Services
 - B. Environmental Health
 - C. Health Promotion
- VII. Administrative Reports
 - A. November 2013 Financial Report*
- VIII. Old Business
- IX. New Business
 - A. Email encryption and archiving*
 - B. Engagement letter for 2013 audit*
 - C. Election of officers*
- X. Executive Session*
- XI. Adjournment*

**Board Action Required*