

Kankakee County Health Department
Regular Meeting
April 13, 2023

Members Present: Mr. Rodney Gustafson, Mr. Jim Johaneck, Dr. Olatunji Akintilo, Dr. Edward Kent Frye, Ms. Kathryn Hamblen, Dr. Syreeta Jones,

Members Absent: Mr. Antonio Carrico, Dr Jeffrey Long, Mrs. Neelie Panozzo

Staff Present Mrs. Amy LaFine, Mr. Keith Wojnowski, Ms. Nicole Finnegan

Others Present: None

The meeting was called to order by Dr. Jones at 5:00pm

APPROVAL OF THE AGENDA

A Motion to approve the April 13, 2023, agenda was made by Mr. Gustafson, seconded by Dr. Akintilo, the motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

A motion was made by Dr. Akintilo to accept the March 16, 2023, Board of Health minutes, seconded by Mr. Gustafson, the motion passed unanimously.

EMPLOYEE INFORMATION

Mrs. LaFine reported that we had one resignation from Courtney Stahl, a Health Promotion Coordinator and we are actively interviewing for a Client Service Representative, Public Health RN, Healthworks RN, RN Case Manager, and Nutritionist.

DIVISION REPORTS

Client Services

Mrs. LaFine shared that there have been some exciting things happening at the Health Department, including our new zebra bus wrap that is part of the Genetics grant. We also have a tentative day scheduled in July partnering with the YMCA to increase awareness for Sickle Cell Disease.

We are excited to be hosting our second adolescent health clinic this Saturday, in which we partner with students and doctors at ISU and are able to schedule adolescents for their physical exams and any other testing that is necessary onsite at the Health Department. We are also looking forward to the upcoming Teen Mental Health Summit that we will be a part of at the end of April.

Environmental Health

None

Administrators Report

Mrs. LaFine reported that we had a great time highlighting our staff this year during Public Health Week from April 2nd-9th and we were so fortunate that we could showcase each department and their duties on social media, so the community has an idea of who we are and what we do. We were also able to provide lunch for our staff to let them know how grateful we are for their service and dedication to this community.

Mrs. LaFine also announced that our county is now considered medium level for COVID-19 by the CDC. This is based on several indicators including how many cases per 100,000 people in the past 7 days or 200 new cases per 100,000 people in the past 7 days, as well as how many new admissions and inpatient beds. The COVID-19 community level is then based on the higher of the new admissions and inpatient bed metrics. We are still actively vaccinating for COVID-19 at our walk-in clinics on Tuesdays and Thursdays.

Lastly, Mrs. LaFine announced that she was so proud to show the board our Daily Journal Innovator in Social Services Award for 2023 and included the article and pictures that highlight the Health Department and this achievement.

ADMINISTRATIVE REPORTS

Financial Status

For the February 2023 financials, we should be at 25% for revenue and expenses. Under revenue, you will see that we received almost \$185k in grant payments. We continued to receive some of the annual food licenses through February including late fees. Interest was still fairly high in February, bringing in a little over \$6600 for the month. Total revenue for February was \$218,737. For expenses, Salaries and Fringe were just under \$146k for the month, bringing the total thus far to 23.82% for the year for Salaries & Fringe. Bank Charges were high again in February due to the amount of restaurants paying for their annual licenses via credit cards, so the fees were much higher in February. Overall, expenses were \$256,734.29 for February, bringing us to a year-to-date deficit of about \$285,000. Total cash on hand for February is \$3,791,532.87. A motion was made by Mr. Johaneck to approve the February Financials, seconded by Dr. Frye, and the motion passed.

OLD BUSINESS

None

NEW BUSINESS

None

OTHER BUSINESS

There were some questions from the Board on the status of the parking lot repairs, Mr. Bevis will update the board next month on the status of the project and when they anticipate starting.

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business before the Board, Dr. Akintilo moved to adjourn, the motion was seconded by Ms. Hamblen and passed unanimously.

Minutes Respectfully submitted by,

Mr. Jim Johaneck, Secretary

Minutes Reviewed by, Mr. John Bevin, MPH, Public Health Administrator

Minutes prepared by, Mrs. Jennifer Gaddis, Assistant Coordinator Client Services