

Kankakee County Health Department
Regular Meeting
October 13, 2022

Members Present: Mr. Antonio Carrico, Mr. Rodney Gustafson, Mrs. Neelie Panozzo, Dr. Edward Kent Frye, Dr. Olatunji Akintilo, Mr. Jim Johanek

Members Absent: Ms. Kathryn Hamblen, Dr Jeffrey Long, Dr. Syreeta Jones

Staff Present: Mr. John Bevis, Ms. Nicole Finnegan, Mr. Keith Wojnowski

The meeting was called to order by Mr. Carrico at 5:00 P.M.

APPROVAL OF THE AGENDA

A motion to approve the October 13, 2022, agenda was made by Mrs. Panozzo, seconded Dr. Akintilo, the motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

A motion was made by Mr. Gustafson to accept the September 15, 2022, Board of Health minutes, seconded by Mrs. Panozzo, the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis announced that was very happy to report that we have not had any resignations since last month. We have hired three new employees, Jessica Heinrich, our Healthworks RN, Haylin Jaramillo- Martinez, our new CSR, and a Health Promotion Coordinator that will be starting later this month. We currently have 4 openings, a Division Office Manager, an LPN, an RN Case Manager, and a Genetics RN.

DIVISION REPORTS

Client Services

Mr. Bevis gave an update on our clinic services, confirming that we have done some collaborative “suspect” case investigations with provider offices and the E.R.s. and there are no new confirmed cases (all investigations were lab verified negative) of Monkeypox. We have administered nine more preventative monkey pox vaccines, JYNNEOS, at KCHD since 9/16/22, three 1st doses and six 2nd doses. We continue to hold Tuesday/ Thursday walk in clinics and have given 225 Covid vaccinations and 287 Flu shots between 9/15/22 and 10/11/22.

Mr. Bevis was pleased to report that our Covid-19 Vaccine Program Quality Site Visit was successfully completed 9/29/22. We met all the quality standards and received no recommendations for improvement. Our Communicable Disease nurses are continuing to schedule outreach at Pembroke clinic, Indian Oaks, and K3 Area Career Center. The Federal Waiver for telehealth/drive up WIC, Family

Case Management and High-Risk Newborns will remain in place through December 2022. We expect to receive approval for in house face to face appointments before the end of January 2023.

We have had some great events take place in our community that the Health Department has been able to be involved with. On Friday September 23rd we held a car seat event at KCHD. October 1st, we hosted an all-day adolescent wellness clinic for ages 11-21. October 3rd, we participated in the Wellness Resource Fair at the Kankakee public library. Coming up on October 22nd we will be the United Way Strong Neighborhoods “Family Skate” Fall Fest at the Community Cup Church parking lot from 12pm-6pm.

Mr. Carrico expressed interest in ways that we can help the community target cardiovascular problems and possibly orchestrate an event in which we can get volunteers to speak and educate people on things that we can do to prevent cardiovascular issues. Mr. Bevis also indicated that he will be including many of our programs in his presentation to the executive committee.

Environmental Health

None

Administrators Report

Mr. Bevis reported that we have 34,040 confirmed cases of COVID-19. An increase of 465 cases from last month and an average of 16 new cases per day. We have reported a total of 378 deaths attributed to Covid county wide and an increase of 0 deaths from last month. We are considered low for community transmissibility and our fully vaccinated rate for Kankakee County is 51.95%. As we touched on earlier, we continue to host our vaccine clinics on Tuesdays and Thursdays from 9am-3:30 pm for all vaccines and age groups and have now begun administering the pediatric vaccine for 6 months to 5 years old for Pfizer and Moderna. We also have Novavax for anyone who wants to be vaccinated for the first time and Pfizer and Moderna bivalent boosters that contain the Omicron and BA5 variants as there are the prevailing strains showing up in current positive cases now for ages 5 years and up. People considered high risk are recommended to get vaccinated, wear masks indoors in areas of high risk spread, stay home if sick, get tested and wash hands frequently. Kankakee still has only one positive Monkey pox case, and we continue to post information regarding signs, symptoms, and treatment for the public’s education.

Mr. Bevis announced that October is National SIDS month, and National Breast Cancer Awareness month so we are posting lots of helpful information on social media to provide education and resources to the public. We have been fortunate to collaborate with Senator Joyce, and Representative Jackie Haas, St. Mary’s Hospital, and overall been part of a lot of exciting things in our community this past month. We are very proud of our 2022 Teen Conference event that was held on October 5th at KCC, where we hosted 200 junior high students from the entire county.

ADMINISTRATIVE REPORTS

Financials

Mr. Bevis updated the board on August 2022 financials. For August, we should be at 75% of the year. For our grant revenues, we received nearly \$490,000 this was for grant payments through June; there are just a few we are still waiting on, and then July and August are outstanding. We received another property tax distribution this month of approximately \$100,000 which brings us to almost 68% of our annual budgeted amount for property taxes. Under fees, we had a higher month for clinic services due to back-to-school immunizations. Our interest received continues to be higher, and due to the rates, we received almost \$4000 in interest in August. Total Revenue for the year through August 31 is at \$3,299,103.86, which translates into approximately 64% for the year. On the expense side for August, we are under spent for Personnel and Fringe at 65.25% due to the openings we have not yet filled. Our operational expenses are under budget at 50.06%, with total expenses at 58.18% for the year thus far. Overall, due to receiving a large amount of grant payments in August for the grants that ended in June, we are now underspent by about \$325,000. However, there are some revenue dollars that we had received in advance for four of the grants (Genetics, Covid Response, Covid Mass Vax, and Tobacco) but have not yet been spent. As December nears, the expenses will catch up with the revenues received.

For our cash on hand, interest rates have continued to increase, and that's true for both the money market and the IPTIP as well, combined with the checking account interest, totaled just about \$4000 for August. Our checking account is higher this month which is typical in August with the closing out of the previous fiscal year in grants, and with the property tax payment due dates and distributions. Total Cash on Hand is \$3,842,287.12 as of 8/31/2022. Dr. Akintilo thanked Mr. Bevis for his efforts thus far and noted that the Health Department seems to be doing a great job financially. Dr. Akintilo then made a motion to approve August 2022 financials, seconded by Mr. Johaneck, the motion passed unanimously. Mr. Carrico also congratulated the Board, indicating that because of the great job they did in negotiating the Bonds that the Kankakee County Board was able to approve a property tax rebate.

OLD BUSINESS

Mr. Bevis gave an update on the parking lot repair. After some discussion, the board mutually agreed that we should break the bid into two parts, one for the front and one for the back. Mr. Bevis indicated that he will be in touch with Mr. Greer in late November, early December, and will get that package put together in a two-part bid and we will continue further discussion once we receive bids.

NEW BUSINESS

Mr. Bevis explained that our bylaws state we come up with a nominating committee to select a new slate of officers and vote at November's meeting. In this situation, due to recent vacancies, we just had an election and named officers. Because of our bylaws, we still must select a nominating committee and we can then decide if we want to keep the same slate of officers that we just elected or want to nominate new officers. At this time, no decision needs to be made other than naming our nominating

committee. Dr. Frye, Neelie Panozzo, and Jim JohaneK have volunteered to be our nominating committee and we can decide at next month's meeting any action that needs to be taken.

There was some discussion from the Board on overdose deaths and Opioids in our County and Mr. Bevis explained the role of the Health Department regarding our Opioid grant and how Julie, our Health Promotion Coordinator, is actively working in the community to distribute and provide education on administering Narcan. The Board would like the Health Department to explore more opportunities in the future regarding treatment and school education. Mr. Bevis explained that there would need to be grants and programs that would allow us that opportunity and at this time we are not really at a point in which we can treat patients in a clinic setting because of our size, but we are always looking for ways to collaborate with partners in the community.

ADJOURNMENT

There being no further business before the Board, Dr. Akintilo made a motion to adjourn, the motion was seconded by Mr. JohaneK and passed unanimously.

Minutes Respectfully submitted by,

Mr. Jim JohaneK, Secretary

Minutes Reviewed by, Mr. John Bevis, MPH, Public Health Administrator

Minutes prepared by, Ms. Nicole Finnegan, HR Administrative Coordinator