

Kankakee County Health Department
Regular Meeting
August 17, 2023

Members Present: Mr. Antonio Carrico, Mr. Jim Johanek, Mrs. Neelie Panozzo, Dr. Syreeta Jones, Dr. Olatunji Akintilo

Members Absent: Dr. Jeffrey Long, Dr. Edward Kent Frye, Ms. Kathryn Hamblen, Mr. Rodney Gustafson

Staff Present: Mr. John Bevis, Mr. Keith Wojnowski, Ms. Nicole Finnegan

Others Present: None

The meeting was called to order by Mr. Carrico at 5:01pm

APPROVAL OF THE AGENDA

A Motion to approve the August 17, 2023, agenda was made by Dr. Akintilo, seconded by Mrs. Panozzo; the motion passed unanimously.

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

A motion was made by Mr. Johanek to accept the July 13, 2023, Board of Health minutes, seconded by Dr. Jones, the motion passed unanimously.

EMPLOYEE INFORMATION

Mr. Bevis reported that we welcomed Marisa, our WIC Nutritionist, and Sally, our RN Case Manager. Their orientation and training are progressing well. Marisa is on track to transition to independent practice in September and Sally is on track for the beginning of October.

Mr. Bevis stated that we are still actively hiring RN Case Managers, Temporary RN Case Managers, Social Work Case Manager, Opioid Prevention Navigator, and Contractual Maternal Child Health Vaccinator so please share if anyone you know is in the job market.

DIVISION REPORTS

Client Services

Mr. Bevis reported on behalf of Mrs. LaFine that we are happy to announce that Our 1-year anniversary as a CDO (Certified Designated Organization) was recognized by the Centers for Medicare & Medicaid Service. We received a letter of recognition and acknowledgement for "The Kankakee County Health Department's dedication and hard work to partner in making affordable health care coverage a reality for people in our community".

Mr. Bevis shared that Client Services will be welcoming the Fall semester of BSN Nursing students back for their clinical rotation to the Health Department September through December and we

will continue our Tuesday/Thursday walk-in vaccination/immunization clinics through the end of December 2023. In addition, COVID vaccine ordering has transitioned, and we will no longer be provided vaccine from the State, and it is expected to be monetized in September. A portion of the cost is expected to be covered by private insurance. We are awaiting directions on standing orders and coverage of cost for Medicare/Medicaid and uninsured clients and there will not be a combined COVID/FLU vaccine this year. There has recently been a 1 % spike in COVID positives. A new variant has been identified: ERIS. No severe illness has been reported related to this spike. Reported symptoms are sinus related, "head cold-like".

Mr. Bevis also reported that our on-site survey for the WIC Program review is scheduled for the week of August 28th. Our WIC/FCM Program Plan for FY24 has been submitted and we are awaiting approval. Mr. Bevis then shared how much he, Glynis Cailteux, and Amy LaFine were fortunate enough to attend the Global Leadership Summit at ONU August 3rd & 4th and gained valuable information from that event.

Environmental Health

Mr. Wojnowski reported that our county has had its first batch of mosquitoes test positive for West Nile Virus. To date, we have tested 46 batches, of which 8 have now tested positive. These locations include Essex, Kankakee, Bradley, and Bourbonnais.

Administrators Report

Mr. Bevis shared that we have participated in many events this past month including Kankakee United Its Game Day, July 26 for the Daily-Journal Job Fair, July 29 for the Lori Gadbois County Recorder Public Service Event, August 1 for the National Night Out, August 5 for the Kankakee United Back to School Event, August 5 for the Hippocrates Back to School Event, and August 9 for the Nucor Family Safe and Sound Night. KCHD continues to stay very busy working on and submitting grants that maintain our services for our clients and the community. Most recently, we have submitted the Strength in Public Administration Grant, and are working on the Comprehensive Health Protection Grant for FY24 that includes Body Art, Local Health Protection, Lead Poisoning Prevention and Response, Safe Drinking Water (Wells), Tanning Facilities, Tick Surveillance and Vector Surveillance and Control-West Nile Virus, Bird Collection and Treatment.

Mr. Bevis announced that August is Breast Feeding Awareness month so look out for many great social media postings to share with all your constituents, neighbors, family, and friends, along with many other safe health prevention tips. You will also see our August Catch Up with Immunizations Campaign for Back-to-School Events which includes information on such immunizations as Tetanus, Diphtheria, Pertussis or Whooping Cough, Measles, Rubella, Mumps, Chicken Pox, Shingles, Haemophilus Influenza-TypeB, HPV (Human Papillomavirus) Influenza and many others. We are happy to announce many upcoming events, including Kankakee 111 Back to School Bash August 17, August 19 for the Back-to-School event at the 2nd Baptist Church, and the International Overdose Awareness Day August 31 at BBCHS.

Mr. Bevis shared that he participated in a study for the lived experiences of community health leaders who may have experienced burnout syndrome from the past few years in dealing with the pandemic, the increased workload, and perceptions of the public thru print media and social media and the research is part of a dissertation study for the Doctor of Education in Ethical Leadership program at

Olivet Nazarene University, followed by the announcement of an anticipated visit from the IDPH Director & potential Legislators on September 13th with more information to follow.

ADMINISTRATIVE REPORTS

Financial Status

For June 2023, we should be at 58.33% of the year. We received over \$363,000 in grant revenue in June 2023. Property tax money has not been received yet, but the first distribution was received in July (on 7/28/2023), so you'll see that next month. Fees are at 69.59% of the year overall. Our interest has remained steady, and due to the rates, we received nearly \$8200 in interest in June. We received a \$6000 Community Foundation grant award in June for car seats, car seat safety events, and car seat training. Total revenue for the year through June is at \$1,839,065.15, which translates into approximately 48.11% for the year.

On the expense side for June, we are right on target for Personnel & Fringe at 58.38%, and we have made the final bonus payment approved through the Covid Crisis grant which ended June 30. This month included the bonus and had 3 pay dates, so that's why it seems higher than usual for salaries and fringe benefits for the month. With the grant year ending for most of our grants, we had quite a bit of spend outs for June 2023, so our Operational expenses are now showing over budget at 68.88%, with total expenses at 62.84% for the year thus far. Overall, we are showing overspent by about \$563,142.50, but there is \$750,000 in grant revenue outstanding that has been billed but not yet received (see attached list) through 6/30. (Payments received in July or thus far in August are noted.)

For our cash on hand: As mentioned previously, interest rates have remained much higher than budgeted, and that's true for both the money market and the IPTIP as well, and combined with the checking account interest, totaled about \$8200 for June. Total Cash on Hand is \$3,489,976.05 as of 6/30/2023. A motion was made by Dr. Akintilo to approve the June 2023 Financials, seconded by Mr. Johaneck, a roll call vote was taken, and the motion passed.

OLD BUSINESS

Mr. Bevis also shared that The Health Department Team has begun meeting with the IRIS Trainers and have downloaded sites that allow for the training of how to use the system (hands on exercises and information), developed a rough timeline for training and launch dates and will continue to work on the goal of approximately 6 months for an anticipated January 2024 community launch based on discussions with Kansas and the trainers.

Mr. Bevis reported the KCHD parking lot was completed, and the payments made to the companies of KVCC and McGill for their work. Invoices will be submitted to the Finance Department for the funds to be reimbursed to the KCHD through the ARPA money. Mr. Bevis introduced Mr. Joel Greer who explained the discrepancy in price regarding McGill. Mr. Greer explained that when speaking with McGill, it was determined that they needed more asphalt than anticipated to pave and get up to grade. They would like to propose to split the difference of \$15,200 overage and charge KCHD \$7600 for the asphalt used. After some discussion, it was determined that this is a common practice that usually is no more than 3% above and the board feels splitting this overage is fair. Mrs. Panozzo made a motion to approve the \$7600, seconded by Dr. Akintilo and a roll call vote, the motion passed.

NEW BUSINESS

Mr. Carrico introduced a resolution to amend the Kankakee County Board of Health Bylaws Article III, adding Section G- Members Orientation. Mr. Carrico explained this addition and the need for two orientations, one parliamentary rule by the Board of Health President and one by the Public Health Administrator. Mrs. Panozzo made a motion to approve the Resolution Amending the Kankakee County Board of Health Bylaws Article III- Membership and Terms of Office to add Section G- Members Orientation, seconded by Dr. Akintilo, the motion passed unanimously.

OTHER BUSINESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business before the Board, Mrs. Panozzo moved to adjourn, the motion was seconded by Dr. Jones and passed unanimously.

Minutes Respectfully submitted by, Mr. Jim Johaneck, Secretary

Minutes Reviewed by, Mr. John Bevis, MPH, Public Health Administrator

Minutes prepared by, Ms., Nicole Finnegan, HR Administration Coordinator